

ST JOHN'S CHURCH, RANMOOR

Minutes of the 100th Annual Parochial Church Meeting held in church on 23RD May 2021 at noon.

Meeting in Church with participants present in person and on ZOOM via Conference Call due to the COVID 19 pandemic.

Present In Church: Matthew Rhodes (Chair), David Booker (Treasurer), Mark Alcock, Malcolm & Janet Anker, John & Janet Atkinson, Helen Clark, Pam Cooper, Liz Dwyer, John & Sandra Green Alan Gregory, Mark Gregory, Derek & Mary Grover, Georgina Hulse, Cathy Rhodes, Alison Wragg

Present on ZOOM: Claire Webber (Minutes), Carl Webber, Trudie Kelly, Brian Parfett, Sandie Parfett, Joy Bowler, Bridget Brooke, Norma and Pete Chatterton, Sue Coombe, Rosie Gregory, Pauline and Alan Heath, Peter and Jackie Lowe, Anthea Priestley, Anthony Riddle, Veronica and Julian Sullivan,

Apologies: Grace Woods, Graham Woods, Sarah Beardsmore, Janet Noble, Richard Noble

Annual Meeting of Parishioners – Election of Church wardens

Brian Parfett Proposed by Grace Woods and John Atkinson

Mark Gregory Proposed by Joy Bowler and seconded by Sandra Green

Brian Parfett and Mark Gregory were nominated as Church wardens for a further year. Brian has indicated he will most likely stand down next year. Matthew asked people to think about potential candidates or if they are interested to speak to him.

1. Minutes of the previous meeting held on Sunday 26th April 2020

The draft minutes of the APCM held on Sunday 26th April 2020 which had been previously circulated were adopted as a true and accurate record of the meeting.

2. Matters arising from the minutes not otherwise covered on the agenda

No items were raised.

3. Presentation of the Electoral Roll and appointment of Electoral Roll Officer

Claire Webber presented the Electoral roll. We currently have 169 people on the roll. The report of the electoral roll was adopted. Georgina Hulse Proposed and Alison Wragg seconded, and all voted in favour. Claire Webber was re-elected as electoral roll officer. Proposed by Cathy Rhodes and seconded by Sandra Green.

4 Parish Accounts and Annual Report of the PCC for the year ending 31st December 2020

David Booker presented the accounts to the APCM and used slides to summarise them. The slides are **Appendix one** to these minutes.

David presented the following slides:

- Income
- Expenditure
- Organ Costs
- Net Gains and Loss
- Unrestricted Funds
- Balance Sheet as at 31/12/2020

Giving and tax held up reasonably well considering most of the year was in a pandemic. We had a significant loss on our collections with no plate collection or white envelopes. We have had less staff costs with some government support through the furloughed scheme during the pandemic, and service and utility costs have been less than normal.

The Accounts were proposed by Rosie Gregory and seconded by Helen Clark. Approved.

David thanked Sandie Parfett for all her help in bookkeeping, preparing accounts for the PCC and reclaiming Gift Aid, which she does as a volunteer and it is greatly appreciated. David also thanked Steve & Jim Dugdale and Brian for all their work with maintaining and upkeep the Church and Parish Centre Buildings and grounds. David gave thanks to Claire Webber for all her work she does for the Parish.

Record our thanks to David and Sandie for all the work in the accounts.

Questions raised:

Query over slide 3 presented the 2018 figure is inaccurate. David Booker agreed to look into this. The following page the correct figure was presented.

6. Vicar's Report

The following report was given by Matthew:

We have obviously lived through an extraordinary year and I am so grateful for the way in which St John's has pulled together. We haven't got it right all of the time but we have been so blessed in terms of people's resourcefulness and commitment and care for one another. I'm enormously grateful to the pastoral team who have kept in touch with so many. I also want to thank Derek and the music team who have worked incredibly hard to maintain our musical life. We hope to appoint a new Director of Music to begin in September. The other team that I want to celebrate is the tech team who have transformed our life as a church. Looking around the Diocese at other churches, I'm very struck by how blessed we are in terms of resources and the gifts that we have. People have been enormously generous, and that's been evident through things like the fortnightly collections for the Foodbank, Baby Basics and Christian Aid.

In spite of all the restrictions, we have achieved a lot in the past year. We have completed a £129,000, once in a generation refurbishment of the organ. We have also refurbished the Parish Centre. And we have achieved our Silver Eco Church Award. This is an important part of our response to the Church of England's decision to be carbon neutral by 2030 and it will also have an impact on our building plans, of which more in a minute.

The environment is not the only issue that we focused on in the past year. The pandemic and movements like Black Lives Matter have prompted us to think about issues of inequality and about how inclusive we are as a church. All churches want to think that they are inclusive but we needed to make that explicit by joining the Inclusive Church Network. Inclusion has ramifications in all sorts of areas, from the words we use to what we do with our buildings. But one of the things that we have done recently is to work with St Mary's and St Mark's on dementia awareness and this week we have marked Dementia Action Week. During the summer we will be looking at inclusion in the area of marriage, sexuality and relationships through Living in Love and Faith with St Mark's.

St John's is now part of a Mission Area with St Mark's and St Mary's and I now spend one Sunday morning a month at St Mary's. I am also a governor of St Mary's Primary School. Thankfully, we are blessed with Alison Wooding and retired clergy who are able to help out at St John's. We have also been enormously blessed to have Matt Wood, our Curate who joined us last year with his wife Clare. This has not been an easy first year of curacy because of the pandemic but Matt has been a great blessing and we look forward to celebrating his priesting next month. Alison Wragg has been very busy with her training for ordination but we look forward to seeing more of her in the next year. We are also fortunate to have Lu Skerrat-Love who is exploring ordination on placement with us from St Mark's. St John's is very blessed with able ministers and I hope that we can be a resource for other churches in the coming years.

The past year has slowed down the progress of our building project somewhat. We have now had our quinquennial report which has set us a number of challenges. But we are also moving towards the building of an extension with catering facilities in church and I would like to show you a few slides outlining some of our architect's ideas.

We now have costs for both the quinquennial report and the options appraisal. The quinquennial report suggests that we need to spend £86,000 immediately and another £130,000 in the next eighteen months. The options appraisal identifies costs of around £542,000 for the extension and reordering. We can only meet these costs if we obtain grant funding. In order to do this, the next stage is to get a commercial review of the building and its potential for attracting funds and generating income. This will be the next thing we do.

Our building project quinquennial report has had a number of challenges.

A visual presentation from Buttress was given by Matthew and some questions were taken.

Glass corridor will be between the two buildings. The extension will be built into the hillside behind the church and would have a grass roof. Connection from the road to join the parish centre and the extension. The slides are to be sent out for further comments – **Action Claire Webber**.

Q. Mary asked how the space in the vestry and music library etc. would be used.

A. Matthew explained we had not got into the details but outlined a possible plan.

Q. Janet Atkinson asked about the Funding Strategy for the building project.

A. We will have a separate funding group. Sarah Beardsmore and others have very useful gifts. Our architects are experts in this field too.

Q. Will the north entrance still provide wheelchair access?

A. This has been built into the plans and yes full unrestricted access will be provided.

Q. How much do we have already in funds for this project.

A. We have around 500k of funds which we could use towards a building project. The money from the sale of the Parish Hall is in restricted funds and is around £350k.

Q. The quinquennial shows that around £80k is to be spent on the bell tower, will this form part of the project?

A. Part of the issue of the tower is the cement mortar that was used in the early 70s. Anthony Riddle explained via zoom that he was part of this project at the time as a PCC member and it was very much about the affordability at the time. It is hoped the tower repairs will form part of the project.

Further comments observed:

The Roof and Organ have been massive costs for us as a church in the last 3 years. Around 250k combined which is staggering. The majority of which we have fundraised for.

It was noted that whatever cost we are given, we need to build in a contingency amount.

Comment passed that the north side of the church is very dark and gloomy. The room around the back may be dark too and light is important. The Victorian Gothic is a dark look and its important to try and brighten the project to be eye catching and light.

Thank you to Matthew and the buildings group for driving this forward.

Mark Gregory expressed a huge thank you to Matthew for his leadership over this past year. His spiritual support and efforts have been hugely appreciated over lockdown.

7. Presentation of the Terrier and report on the fabric, goods, and ornaments of the church

The terrier has been sent around to the congregation to look at. This explains each year the expenditure we have spent on the building.

Matthew thanked Brian and Mark for all their work.

8. Report on the proceedings of the Deanery Synod

John has referred the meeting to the Deanery Synod report which is in the group reports.

No questions were asked.

Matthew explained he is Associate Priest at St Marys and we will be undertaking joint activities with St Marks and St Marys. This will enhance all our of our experiences.

9. Reports from Groups

Matthew thanked everyone for their contribution to the reports and talked through some highlights. Huge thanks to Derek for all he has done with the music team in a very challenging time. Thank you to the florists – they are looking for new recruits so please speak to Jackie or Sandra if interested. Study groups have worked well online, with its challenges. Eco church has been very busy. Silver award has been achieved. A major nature emergency has been declared in Sheffield. It's been great to hear the ringers in church. This is not an easy thing to do and safely in this time.

Pastoral Care – huge thank you to everyone who has been involved in pastoral care this year. Its certainly been a challenge to which we have rose to.

Social Justice – Debbie Timms will be moving north soon to be with her daughter in Leeds. We are going to miss her very much – Thank you to Debbie for all she has done for Social Justice in St John's. Clare Wood is taking on the leadership of this group. So far we have raised over 3k for Christian Aid.

Thank you to Claire with her invaluable safeguarding support and advice.

We have had some social events and we have a few in the pipeline. It has been lovely to pop into the craft and chatter group and we look forward to seeing them again soon in person.

Thank you Philip Walshaw for his incredible work on Inspire our Parish magazine.

Thank you to Claire for everything she has done with weddings – it's certainly been challenging!

Thank you to Bridget for her prayer and fellowship group. Bridget has supported this so very well in her ministry.

Thank you to John Green and his work with the rota and co-ordination of sidespeople. The list of sidespeople is large and we are always looking for more people. Please get in touch with John.

13. Appointment of auditors

David Booker Proposed that Aims Sheffield were reappointed as independent examiners. Proposed by David Booker and Seconded by John Atkinson.

14. Any other business

Thank you to the tech team and thank you to Brian for all this work he has done and helped support the tech team.

The meeting closed with the Grace at 1pm

The PCC Elections

The elections did not take place in the meeting, however the following people were elected unopposed and there was no need for a vote: Peter Lowe and Helen Clark were re-elected to the PCC for 3 years.

Thank you to Grace Wood and Mark Allcock who have came off the PCC this year.

Thank you to everyone for their continued support and contributions. There is still space on the PCC if anyone would like to join.

APPENDIX 1 – FINANCE SLIDES

OUR INCOME (£000's)

	2017	2018	2019	2020
GIVING & TAX RECOVERED	131	137	146	140
COLLECTIONS/DONATIONS	16	8	14	3
LEGACIES/PILLING TRUST	0	1	12	13
INVESTMENT INCOME	2	3	3	4
WEDDINGS/FUNERALS	7	4	4	1
O2	13	13	13	13
CHOIR TOURS & SUNDRY INCOME	6	5	4	4
OTHER	17	14	20	31
LISTED PLACES OF WORSHIP GRANT	0	30	0	21
PARISH HALL TRUST	32	17	306	0
CEILING FUND/ORGAN APPEAL	0	85	12	47
TOTAL INCOME	224k	317K	534K	277k

OUR EXPENDITURE(£000's)

	2017	2018	2019	2020
GRANTS	6	4	4	4
PARISH SHARE	82	82	84	86
SERVICE COSTS	3	5	6	5
ORGAN & PIANO COSTS	2	3	12	3
MUSIC	14	12	13	8
STAFF	34	45	52	42
PARISH CENTRE	7	7	7	7
UTILITIES & Insurance	10	20	27	15
REPAIRS ETC	31	6	(6)	9
TRADING COSTS	4	4	3	4
Exceptional Costs - Other Projects - Ceiling/organ	37 26	0 96	0 0	4 129
Post, IT, Prof Charges	10	16	16	17
TOTAL EXPENDITURE	274k	£274k	£215k	£333k

NET GAIN / LOSS (£000's)

	2017	2018	2019	2020
INCOME	224	317	228*	277
EXPENDITURE	274	300	215	333
NET SURPLUS / (Deficit)	-50	17	13	-56
GAINS ON INVESTMENT	24	4	52	29

Note: The above results represent the gains/losses and all funds i.e. unrestricted, restricted and designated

* The 2019 income figure excludes 306k receipt from the Ranmoor Parish Hall Fund

ORGAN REPAIR PROJECT (£000'S)

18 Month Period to 31st December 2020

INCOME	<u>89</u>
Expenses	
Organ Repairs	129
Fundraising expenses	<u>1</u>
	<u>130</u>
Net Costs	<u>-41</u>

Bourne as follows:

Restricted Funds

Organ Fund (Abbott Legacy)	7
Music Endowment	8
Organ Recitals	5
Norman Barnes Trust	<u>1</u>
	<u>21</u>

Unrestricted Funds	20
	<u>41</u>

Unrestricted funds (£000's)

	2017	2018	2019	2020
INCOME	214	211	198	187
EXPENDITURE	257	202	205	190*
SURPLUS / (DEFICIT)	(43)*	9	(7)	(3)

*after adjustment to take out £20k of organ project costs charged to unrestricted funds.

St John's Ranmoor PCC

Balance Sheet as at 31/12/00 (000's)

	2020	2019
INVESTMENT FUNDS CBF	330	302
CURRENT ASSETTS		
Debtor - Parish Hall Fund	0	243
Debtors	17	3
Cash at bank	53	79
Deposit CBF	<u>404</u>	<u>192</u>
	474	517
Creditors	<u>-24</u>	<u>-12</u>
NET ASSETS	<u>450</u>	<u>505</u>
	<u>780</u>	<u>807</u>
REPRESENTED BY FUNDS:		
UNRESTRICTED	411	405
DESIGNATED	20	37
RESTRICTED	<u>349</u>	<u>365</u>
	<u>780</u>	<u>807</u>

THANKS

- Particular thanks to Sandie for all her help in book keeping, preparing accounts for the PCC and in reclaiming gift aid.
- Brian, Steve and Jim for all they do in building repairs and Building Projects
- Claire for all her work on cash sheets and other financial matters in the office week by week.

End.

Date Approved: _____

Signed: _____